

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on October 7, 2021 via Zoom conference commencing at 9:03 am

**PRESENT:**

G. Garbutt, Chief Administrative Officer	City of Courtenay
C. Davidson, Director of Engineering Services	City of Courtenay
J. Nelson, Director of Financial Services	City of Courtenay
J. Wall, Chief Administrative Officer	Town of Comox
S. Ashfield, Director of Operations	Town of Comox
C. Perry, Public Works Superintendent	Town of Comox
A. Bissinger, Engineering Officer	DND
R. Dyson, Chief Administrative Officer	CVRD
J. Warren, Deputy Chief Administrative Officer	CVRD
M. Rutten, General Manager of Engineering Services	CVRD
K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
C. Gore, Manager of Capital Projects	CVRD
M. Imrie, Manager of Wastewater Services	CVRD
C. Wile, Manager of External Relations	CVRD
M. Briggs, Branch Assistant – Engineering Services/Recording Secretary	CVRD

**ITEMS:**

**Management Report**

The committee reviewed the October 2021 Comox Valley Sewage Management Advisory Committee management report.

**Minutes**

The committee reviewed the minutes of the September 23, 2021 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

**Comox Valley Sewerage System Flows Reports**

The committee reviewed the August 2021 Comox Valley Sewerage System flows reports. There were no comments or questions from the advisory committee.

**CONFIDENTIAL ITEMS:**

The committee discussed confidential material at 9:05 am and resumed its open session at 9:37 am.

**Municipal Service/Project Updates**

No updates were provided.

**NEW BUSINESS:**

None.

**GENERAL:**

The next Sewage Management Advisory Committee meeting will be held on October 28, 2021 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay and via Zoom conference.

**TERMINATION:**

The meeting terminated at 9:38 am.

Recorded by:

***M. Briggs***

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Michael Briggs  
Branch Assistant – Engineering  
Services/Recording Secretary

Certified correct:

***M. Rutten***

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Marc Rutten, P.Eng.  
General Manager of Engineering Services